

## Musconetcong Watershed Association Job Description

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**Job Title:** Assistant Camp Counselor

**Reports to:** MWA Camp Counselor

**Employment Classification:** non-exempt/temporary/part- or full-time

**Hourly Rate:** \$17/hour

### Job Purpose

In order to build a broad base of support for its mission, the MWA maintains a strong focus on education through outreach events to people of all ages as well as in-school educational programs and a summer camp for children.

The five-week Camp Musky summer program is the MWA's largest educational initiative of the year, reaching dozens of students of various ages and from different geographic areas. The Assistant Camp Counselor, under the supervision of the MWA Camp Counselor, is responsible for supporting the Camp Counselor in the implementation of Camp Musky, which prioritizes outdoor educational activities along the MWA's Educational Trail as well as in the Musconetcong River. In particular, the Assistant Camp Counselor will assist the Camp Counselor in ensuring the safety of campers, delivering instructions for activities, and leading activities/lessons in a limited capacity, with the support of the Camp Counselor. Overall, the Assistant Camp Counselor will work with the Camp Counselor to enhance campers' understanding of and appreciation for the natural environment—specifically, the Musconetcong River and its surrounding watershed.

The position will begin on Monday, July 1st for onboarding, with camp operating five weeks from July 8th through August 9th.

### Duties and Responsibilities

- **Camp Musky Planning and Implementation**
  - Provides support for Camp Counselor in explaining instructions for and implementing camp activities
  - Supports the Camp Counselor in accommodating individual campers' personal health needs, including allergies and/or dietary restrictions as needed (e.g., providing safe distance from other campers and their food)
  - Ensures safety of campers by understanding and, if needed, assisting the Camp Counselor with implementing emergency protocols related to Camp Musky
  - Under the direction of the Camp Counselor, monitors campers to ensure they are following safety precautions when on the MWA Educational Trail and in the River
  - Assists the Camp Counselor in monitoring the weather forecast before and throughout each day and alerts the Camp Counselor of potentially inclement weather
  - Alerts Camp Counselor of disputes between campers and assists in addresses dangerous and/or disrespectful behavior by individual campers
  - Maintains working condition of any camp materials and alerts the Camp Counselor of any emerging needs regarding such materials

- Occasionally watches over campers to provide a break for the Camp Counselor (e.g., during lunch)
- Enforces COVID-related health and safety protocols, should they be required during Camp
- Works with Camp Counselor and/or Camp Director (currently, Community Engagement Manager) to learn about the process of preparing and implementing educational lessons
- Other duties as required.

### **Knowledge and Skills Required**

- A combination of education and experience sufficient to successfully manage the duties assigned
- Prior experience working with children in outdoor settings
- Ability to work collaboratively with other MWA staff, camp counselors, and/or volunteers
- Strong interpersonal and relationship skills; demonstrated ability to communicate, motivate, and relate effectively to children aged 5 - 12
- Ability to patiently and respectfully resolve conflict between children
- Ability to lift and carry up to 20 pounds down to river access point (~0.1 miles)
- Knowledge of potential hazards related to outdoor exploration preferred, including, but not limited to: identification of ticks, poison ivy, hornet nests
- First Aid and CPR certifications required (by time of first week of Camp Musky)

To apply, email your resume and cover letter to [info@musconetcong.org](mailto:info@musconetcong.org). Applications will be accepted until a candidate is selected.

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### **MWA Mission**

The Musconetcong Watershed Association (MWA), incorporated as a nonprofit 501 (c) (3) organization in 1992, is committed to protecting and improving the quality of the Musconetcong Watershed and its waters for people and nature, through public education and awareness programs, water quality monitoring, promotion of sustainable land management practices, and community involvement.

*The Musconetcong Watershed Association is an Equal Opportunity Employer. We do not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity and/or expression, status as a veteran, and basis of disability or any other federal, state or local protected class.*